

# St Thomas of Canterbury Catholic Primary School

*'To Love and To Serve'*



## Charging and Remission Policy

Review date: October 2017

# Charging and Remission Policy

## **1 Introduction**

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

## **2 Voluntary contributions**

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution owing to difficult financial circumstances. We do not treat these children differently from any others.

- 2.2 If a parent wishes their child to take part in a school trip or event, but is unable to make a voluntary contribution, we encourage parents to let us know. Sometimes the school pays additional costs in order to support the visit. Enquiries are always treated confidentially. We would not wish any child to be excluded because of financial hardship.

- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- school trips abroad;
- musical events.

## **3 Residential visits**

- 3.1 Parents are asked to contribute to the costs of residential visits.

## **4 Music tuition**

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.

- 4.2** There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. These music lessons are organised by Merton Music Foundation and not by the school.

## **5 Swimming**

- 5.1** The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We therefore make no charge for this activity.

## **6 Extra-Curricular Activities**

- 6.1** If the school offers extra curricular activities run by adults who are not members of the school staff, a charge may be made for these sessions.

## **7 Monitoring and review**

- 7.1** This policy is monitored by the governing body, and will be reviewed if necessary.

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