



St Thomas of Canterbury Catholic Primary School

'To Love and To Serve'



After School Provision

Review Date: September 2021

ST THOMAS OF CANTERBURY CATHOLIC PRIMARY SCHOOL

"To Love and to Serve"

Mission Statement

The school's educational programme is intentionally directed at the growth of the whole person: to develop pupils who can accept responsibility, whose lives reflect Christian values and who recognise knowledge is important but its chief value is in giving service to others. We aim to create a Christian Community in our school whose values are communicated through love and sincere relationships between all its members, a community in which each person can develop his or her human potential as fully as possible with a view to a personal commitment to Christ. The school recognises that it can achieve its aims only in partnership with parents who are the first and foremost educators of the child.

- To make prayer, worship and liturgy real education experiences and to contribute successfully to the development of the Faith of each individual in the school community.
- To create an active school community which values the individual but promotes respect for others and provides through links with home-parish-school preparation for the pupils' entry into the wider community.
- To ensure that the curriculum provides a Catholic setting in which the pupils have an entitlement to grow in understanding and an entitlement to the acquisition of skills, attitudes and values.
- To ensure that all the pupils in the school experience a caring community which promotes the importance of Christian principles in relationships.
- To show concern in a school and looks to Christ for the basis of its existence, for all those outside the school regardless of colour, class or creed.
- To encourage pupils to critically evaluate standards and values in society to enable them to strengthen their own beliefs.

Introduction

After School Clubs (ASC) at St Thomas of Canterbury offer the children an opportunity to develop their talents and skills in a fun and exciting way. Additionally, they provide support for parents and carers outside of school hours.

Our ASC run from 3.15 – 4.30pm

All children will be valued and will be treated in the same way. All St Thomas of Canterbury pupils, from Year 1 to Year 6, are entitled to join the Clubs.

Aims & Objectives:

The Clubs at St Thomas of Canterbury R C Primary School aim to: -

- provide a safe,
- secure and happy environment for every child
- provide a stimulating and well-organised environment, where the children can carry out a selection of activities, independently or with adult support
- enable parents/carers to feel confident in the knowledge that their children are receiving good quality care
- extend the caring ethos of St Thomas of Canterbury RC School and provide further opportunities to enhance their learning and personal development

Procedures for Admissions:

Parents/Carers apply for a place in their chosen Club(s) for their child via Clubs@st-thomascanterbury.merton.sch.uk email account. Places are offered on a “first come first served” basis. Most Clubs can accommodate a maximum of 20 children. Any applications received after this will be put on a “reserve list”. Those children will then be given priority when that Club is offered the following term.

Late Collection:

If a child is picked up late from their Club on 2 occasions during the term, the child will lose their place in that Club and Parent/Carer will not receive a refund for the remaining sessions.

There is huge demand for these clubs and the child’s place will be given to someone else. Payment of the Club is an acknowledgement that Parent/Carer agree to these terms and conditions.

Payment:

Payment for all Clubs is made via parent pay. Parents/Carers will be advised to pay for their child’s Club when places been allocated.

Absence:

If a child is absent from school on the day of their Club, they will be able to re-join the Club the following week. If a Club has to be cancelled by the Coach/School, we will advise parents/carers as soon as possible and will arrange an additional Club instead.

The Role of Parents/Carers:

Staff will work in partnership with parents/carers in order to provide consistency of care. An awareness of the various cultural, religious and ethnic backgrounds, dietary requirements, medical needs, special needs and differences in child rearing practices are also taken into consideration.

Safeguarding:

The Clubs follow the school safeguarding procedures and all members of staff are trained in these. It might be necessary for a risk assessment to be carried out before your child is offered a place at the Club. Reasons for this include behavioural and physical needs and there will need to be a conclusion of no or low-level risk for a place to be offered.

Complaints:

The Clubs follow the school's Complaints Policy

Data Protection

All data collected will only be used for the purposes of the organisation of the After School Clubs at St Thomas of Canterbury RC Primary School and will be held in line with the School Data Protection Policy, the Data Protection Act 2018 and General Data Protection Regulation.

COVID-19 Addendum:

Due to Coronavirus regulations we are now restricted in what Clubs we can offer children. At the moment the guidance does not allow contact sport We can only run an After School Club for one Year Group (bubble). We cannot mix bubbles. Therefore, it will not be possible to run every Club for every Year Group.

In line with the government guidance, we will take precautions to ensure the safety of all children during After School Clubs. Equipment such as tennis racquets and balls, mats etc. will be sanitized before and after use. Sanitizer will also be available before, during and after the Club. Children will be advised to keep a safe distance from each other as much as possible. Where possible, Clubs will be delivered in the outdoor sports arena. When in the Gym, windows will be open to aid ventilation.

Monitoring and review

It is the responsibility of our Governing Body to agree and then monitor the school club admissions policy. The policy will be reviewed in September 2021.

This policy has been developed and implemented in consultation with the whole school community including pupils, parents/carers, staff, governors and partner agencies.